

Avaya IP Office Essential

Code and Button

Accessing Hunt Group Mailbox

Create a new Short Code (Each Hunt Group with a Mailbox needs its own Short Code)

Code = ***99** or whatever you like

Feature= **Voicemail Collect**

Telephone Number = “**? + Hunt Group Extension Number**” + “

I am using Hunt Group 200
As an **EXAMPLE...**

***99 Voicemail Collect**

Short Code

Code: ***99**

Feature: **Voicemail Collect**

Telephone Number: **“?200”**

Line Group Id: **0**

Locale: [Dropdown]

Force Account Code: ☐

Example using Hunt Group 200

You can use any Hunt Group Number here...

Remember, 200 is an example.

Just Enter ?200 the quotes “” will be added for you

Make sure the Hunt Group Voice Mail is On. Also assign a password.

Hunt Group Voicemail Fallback Queuing Voice Recording Announcements SIP

Voicemail Code: ****

Confirm Voicemail Code: ****

Voicemail Email: SalesGroup@MyCompany.Com

Voicemail On: ☒

Voicemail Help: ☐

Broadcast: ☐

UMS Web Services: ☐

Voicemail Email: ☒ Off ☐ Copy ☐ Forward ☐ Alert

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In the User



Then Select the correct User from the list.

Enter as shown. Be sure to use the correct Short Code (you created)

This will be the “Hunt Group Voicemail Collect” button.

Operator: 0*

Button ...	Label	Action	Action Data
1		Appearance	a=
2		Appearance	b=
3		Appearance	c=
4			
5			
6			
7	Hunt Grp 200 VM	Dial	*99
8			

You also use this button to Record the Greeting for the Hunt Group Mailbox.

You can record the Hunt Group Mailbox Greeting by dialing

***3 (STAR 3) when you are in the mailbox.**

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This part is also done in the User area

Add the following: H200 (You can add it to multiple Users)

This will tell the IP Office to turn on the Message Waiting Light for the Hunt Group Mailbox

If you have more than 1 Hunt Group Mailbox that you need to be notified when there are messages, add them too.

Example:

H200

H500

H501

This Tab

User	Voicemail	DND	ShortCodes	Source Numbers
------	-----------	-----	------------	----------------

Source Number
V0
H200
H200

Another method is to just set the button like this: Button 6

Personal Directory						
User	Voicemail	DND	ShortCodes	Source Numbers	Telephony	Forwarding
Button ...	Label	Action		Action Data		
1		Appearance		a=		
2		Appearance		b=		
3		Appearance		c=		
4						
5						
6	Hunt Grp 200 VM	Voicemail Collect		?200		